



Baden Powell Primary School

Heol Muirton Road, Tremorfa

Cardiff CF24 2SJ

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Holiday Request Form

Name of child:		
Address:		
Class:		
Contact Number:		
I request for my child to be absent from school between:		
Date of First Day School Absence:	Date of Return to School:	Total absent school days:
Reasons for absence from school:		
<p>Baden Powell Primary will consider every application individually; its policy (in line with local authority guidance) is not to grant leave of absence for holidays, other than in the most exceptional circumstances.</p> <p>The school will consider holidays for:</p> <p>Service personnel and other employees who are prevented from taking leave during school times.</p> <p>When a family needs to spend time together to support each other during or a crisis.</p>		
The school may request that the Educational Welfare Service issues parents' carers with a Fixed Penalty Notice under The Education Penalty Notices (Wales) Regulations 2013		
If :		
An unauthorised holiday is taken during term time in excess of 10 days and/or the child's attendance is below 92% upon their return.		
Name of Parent/Carer making application:		
Signed:		
Date:		

Mrs Gibbon

Acting Headteacher

"Only the school, within the context of the law, can approve absence, not parents" (Section 199, Education Act 1993)