

Baden Powell Governing Body

Report to Parents

2022 - 2023



Chair of Governors

Mr Stu Parsons

Vice Chair

Mr Steve Carroll

Headteacher

Mrs Ceri Gibbon

At Baden Powell Primary School, our aim is for all learners to be active, interested and increasingly independent. We aim to provide a curriculum that is engaging and challenging, enabling learners to achieve their full potential. Our goal is for our community to feel safe, be resilient and respectful, and well prepared for the future.

On behalf of the Governing Body, I am pleased to present the 2022/23 Governors Report to parents and carers.

Through the last academic year the school has continued to focus on the introduction of the new Curriculum for Wales and completed its first full academic year of teaching the new curriculum. The Governing Body has been kept fully up to date and it has been great to see the progress that has been made as the changes have been adopted. The senior leadership, teaching and support staff have worked hard to support the introduction and continue to deliver our aims for all our learners to meet their full potential.

It was great to see the return of more school trips since the end of the pandemic with visits to Cardiff Castle, St Fagans and Techniquet, as well as the residential trip to Llangrannog. This was a small part of a full diary of events that took place throughout the year. Being part of our local community remains very important to the school, participating in local events, including one with the Railway Gardens volunteer scheme as well as supporting various charities. The school also continues to offer a wide range of support to our families, including food donations, clothing bank and help with signposting and referrals to external agencies.

I know Baden Powell continues to have the commitment of its governors, senior leadership, and every member of staff, and with the support of parents and carers will continue to provide for every child's learning and wellbeing.

**Regards,
Stu**

Stu Parsons,
Baden Powell Primary School, Chair of Governors

Contents

- **Members of the Governing Body**
- **Overview of the school**
 - Term dates**
 - Admissions**
- **Attendance**
- **Uniform**
- **Useful Information**
- **Health and Safety**
 - Toilets**
- **Additional Learning Needs**
- **Teaching and Learning**
- **Extra – curricular**
- **Healthy Schools / Prospectus**
- **Parent Information**
- **Policies**
- **Staff**
- **Links with the community**
- **Diary of Events**
- **School Priorities**
- **Financial Statement**

Governors 2022-2023

Chair of Governors

Mr Stu Parsons

Vice Chair

Mr Steve Carroll

Local Authority Governors

Mrs Jane Henshaw, Mr Stuart Parsons, Dr Abdel Khalifa, Ms Neera Singh

Community Governors

Mr Steve Carroll

Mr Geraint Probert

Mrs Jane Morris

Mr Marcello Lo Ceso

Staff Governors

Mrs Laura Nel, Miss Rachel Letman, Mrs Kelly Parkins

Parent Governors

Mrs Joanne Robinson, Mrs Natasha Williams, Mrs Jenny Ashton, Mrs Cally Campbell, Miss Emily Durham

Headteacher

Mrs Ceri Gibbon

Clerk to the Governors

Mrs Rachael Davies

Governing Body Functions

Regular meetings were held in 2022 - 2023 with the full Governing Body and sub-committees. In every full meeting, the governors received a written report from the Head teacher about the school and its work.

The minutes of all of these meetings are available in the school to anyone who wishes to read them. The governors have actively assisted and supported the school.

The Chair of Governors and Clerk can be contacted via the School Office.

School Details

The school is an English medium primary school accommodating 3-11 year old pupils living within the area of Tremorfa and Splott. Occasionally pupils are admitted from outside the area. The school has 320 pupils on roll. All pupils come from a non-Welsh speaking background.



The school has a single storey building, containing the Foundation Years (Nursery to Year 3) and Junior (Year 4 to 6) age groups.



School Address

Baden Powell Primary School
Muirton Road,
Tremorfa,
Cardiff.
CF24 2SJ.

Tel: 029 20461894

E- mail: badenpowellprm@cardiff.gov.uk

Term Dates

In addition to the holiday closures below, we also close for Inset days which are teacher training days. We confirm closure dates to all parents and carers via newsletters and Class Dojo.



Term Dates & Inset Days 2023/2024

Autumn Term 1: Monday 4 September to Friday 27 Oct 2023

Half term: Monday 30 October to Friday 3 November

Autumn Term 2: Monday 6 November to Friday 22 December

INSET Days: Mon 4 & Tues 5 September, Fri 22 December

Spring Term 1: Monday 8 January to Friday 9 February 2024

Half term: Monday 12 February to Friday 16 February

Spring Term 2: Monday 19 February to Friday 22 March 2024

INSET Days: Mon 8th January

Summer Term 1: Monday 8 April to Friday 24 May 2024

Half term: Mon 27 May 2024 to Friday 31 May

Summer Term 2: Monday 3 June to Monday 22 July 2024

INSET Days: Monday 8 April, Monday 22 July 2024

School Times

Foundation & Junior Years: 8.50 am/9.00 am – 2.55 pm/3.05 pm

Nursery: 9.00 am – 11.30 am

Admissions

Baden Powell Primary School is a non-selective Local Authority (LA) maintained County Primary School. It has children ranging in age from 3-11 years, which includes nursery provision.



The admission of children to Baden Powell Primary School is in accordance with LA's regulations:

- Children are admitted at the beginning of the school year in which they reach the age of 5. (i.e. they are admitted in September if they will become 5 by the following August).
- Children start nursery the academic year (September) after their third birthday. We accept children in the term following their third birthday (rising threes).

For any new admissions to the school the LA procedure must be followed.

Please visit the Cardiff Council Website for the full admissions policy. www.cardiff.gov.uk

Pupils with Disabilities

The school's Admissions Policy does not discriminate against disabled children.

Anyone can apply for their child to be admitted to our school and places are allocated according to LA policy.



Attendance and Punctuality



We take this matter very seriously at Baden Powell Primary.

Registers are closed at 9:30 each morning and at 1:30 each afternoon, which means that if your child arrives after these times they are considered **absent**. It is very important that children arrive on time for school. A child arriving late disrupts their continuity of learning and also, the learning of others in class. Late marks are also recorded. Please ensure your child attends school on time. The school will contact parents of children who regularly arrive late.

In the case of absence due to illness, the school must be informed on the first day of absence, by 9.30am in order for us to record the absence as authorised. This should be done by letter, telephone or in person. We are unable to accept a message from another child. Where the absence or lateness is due to medical appointments the school must be informed beforehand. If no message is received by 9.30am on the first day of absence, the school will contact the parent/carer of the child.

Fortnightly meetings are held with school leadership staff and the school attendance officers (SAOs). Individual absences are scrutinised and parents/carers will be contacted to ascertain reasons for any poor attendance and/or punctuality. If you have to book a holiday during term time, please fill in a holiday request form. These are available from the main office.

We ask all parents and carers to support us by sending your child to school every day. Not only does it help them to learn, it develops their social and interaction skills and makes our school a better place to be.

Baden Powell School Attendance										
Year end	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
%	92.9	93.5	94.2	93.8	93.0	93.5	92.3 Covid 19	88.1 Covid 19	89.5	90.6



Useful Information

School Organisation

We currently have 2 classes in nearly all year groups, and 1 mixed class.



School Uniform

We ask all children to wear clean, **school uniform every day**, unless advertised as a non uniform day or VIP day. Some items can be purchased from school.

- Please note jewellery is not to be worn. (we only allow **stud** earrings for health and safety reasons).
- We ask parents and carers to label all uniform and belongings.

All Children

Blue or white polo shirt
Navy sweatshirt or cardigan preferably with school badge
Navy/black/grey skirt or trousers
White/grey/ black/navy tights or socks
Appropriate closed, flat, footwear

Summer Option

Blue / white check dress
Navy/black/grey shorts

PE Kit

Shorts/joggers/leggings & t-shirt



Useful Information



Equality and Inclusion

The school has clear policies in place and is committed to providing equality and an inclusive education.

All children have access to all activities and support is available to ensure this. We encourage respect within school and the wider community.

Please read our policies to find out more.

Charging and Remissions

As part of our approach to teaching we try to link projects with educational visits. We have to ask for voluntary contributions from parents to cover the cost of these visits.

We always attempt to find ways of keeping these costs to a minimum, but if there are insufficient funds then trips may have to be cancelled.

Please read our policy to find out more.

Safeguarding Arrangements

Children may disclose information to staff regarding problems with their home or personal life. All staff are instructed to inform the Headteacher who is the Child Protection Officer or in their absence the Deputy Child Protection Officer, immediately. Mr Steve Carroll is the Safeguarding Governor.

The Headteacher may seek advice from Children's Services.

Please read our policies to find out more.

Pastoral care

Class teachers are responsible for the children in their class. The Headteacher has overall responsibility for the pastoral care and the class teacher refers matters of serious concern to the Headteacher or in their absence the Deputy Headteacher.

School Relationships

Pupils are expected to conduct themselves in a way which demonstrates their respect for others and their concern to uphold the good name of the school. To achieve this, we require your full support. We have a policy statement on behaviour as well as strategies for dealing with bullying. As stated in the Safe Guarding Children Act 2004:

'Teachers at school are allowed to use reasonable force to control or restrain pupils under certain circumstances. Other staff may also do so, in the same way as teachers, provided they have been authorised by the Headteacher to have control or charge of pupils.'

Please come and see us immediately if you have any concerns.

Health & Safety



Building Security

We want to ensure that everyone in Baden Powell Primary School is kept safe and secure at all times.

Any health and safety concerns are to be reported to the Headteacher, deputy head or estate manager.

- Vehicles – restricted between 8.30am and 3.10pm (exemptions for the disabled)
- No e-scooters or e-bikes are to be ridden on school premises
- Dogs are not allowed on the school premises, unless with prior consent
- All visitors must enter via reception and sign in and out
- A daily health and safety inspection is carried out by the estate manager/cover staff
- The Governing Body Health and Safety committee meet termly
- At break times staff monitor the children to ensure their safety
- We are a non-smoking site, this includes e-cigarettes
- The site is monitored by CCTV cameras 24 hours a day

Personal Safety

- We welcome visitors to our school.
- We will act to ensure it remains a safe place for pupils, staff and members of our community.
- If you have concerns we will always listen to them and seek to address them.
- Please be aware that abusive, threatening or violent behaviour will not be tolerated.
- Visitors behaving in this way are likely to be removed from the premises and prosecuted.
- School staff are not expected to answer emails or messages outside of normal school hours.

The school will not tolerate:

- Disruptive behaviour which interferes or threatens to interfere with any of the school's operation or activities anywhere on the school premises;
- Any inappropriate behaviour on the school premises; e.g. use of loud or offensive language or displaying temper; Threatening, in any way, a member of staff, visitor, parent/carer or pupil
- Damaging or destroying school property
- Sending abusive or threatening e-mails or text/voicemail/phone messages or other written communications to anyone within the school community
- Defamatory, offensive or derogatory comment regarding the school or any of the pupils, parents or staff at the school on Facebook or other social sites

Should any of the above occur, the school may feel it necessary to take action by contacting the appropriate authorities and / or consider banning the offender from entering the school premises/consider pupil exclusion.

First Aid

There are designated first aiders in the building. First aid kits are placed at strategic points around the school and carried by duty staff. Should any issues arise that cause us concern, we will contact you. Having the correct emergency contact details are vital for this – please ensure you inform us if you change your number.

If a child has a bang to the head and/or they are feeling dizzy/have a headache, as a precaution, we will ring and inform parents/guardians.

Any accident that requires treatment will be recorded in our accident book and a record kept in the school office.



Medicines – administration in school

When children are well enough to come to school but have to finish a course of medicine, please ask your doctor if he/she can prescribe a medicine which can be taken completely at home and not brought to school. Any medicine sent to school must be handed into the school office and the parent/carer must complete a consent form which will detail when the dosage. Mrs Rachael Davies supervises medication in school.

Toilet Facilities



Nursery

Children have access to toilets in Nursery. These are cleaned during and at the end of each session.

Foundation Years

Children have access to two sets of toilets in Foundation Years. These are cleaned during and at the end of the day.

Junior Years

Children have access to two sets of toilets in the Junior building. These are cleaned during and at the end of each day.

Children are expected to wash their hands and hand dryers are provided in each toilet block. Hand sanitiser is available as required.

Diarrhoea and Vomiting

Any child who has diarrhoea or vomiting in school will be sent home.

Children must not return to school until they have been symptom free for 48 hours.



Additional Learning Needs



Additional Learning Needs (ALN)

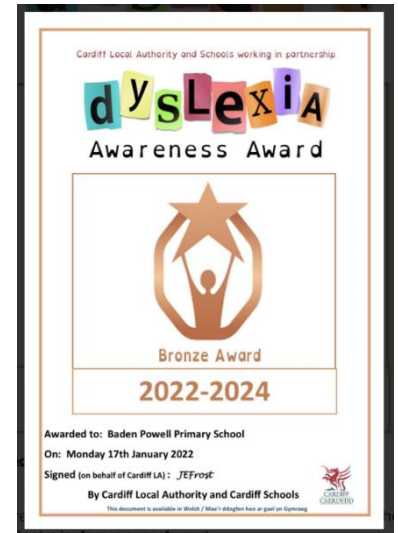
The progress of each child is carefully monitored and assessed. Where the progress of an individual child is giving cause for concern the parents will be informed.

The school's ALN policy is available to all parents and outlines the school's procedures for children with additional learning needs. The school's Additional Learning Needs Coordinator (ALNCo) is the Mrs Lisa Hill. Mrs Natasha Williams is the named governor.

Those children that are placed on the school's ALN database will receive individual development plans (IDP). IDP's are reviewed by the class teacher, ALNCo, children and parents on an annual basis.

SNAP Cymru provides information, advice and support for parents of children with additional learning needs.

Contact details - 08451203730 www.snapcymru.org



More Able and Talented (MAT)

The school has a More Able and Talented policy. Working with the LA, the school aims to provide additional opportunities for those children that are displaying a particular talent or ability in individual areas.

A list is maintained and used to identify children that are more able or talented.

Children who are Looked After (CLA)

Children who are Looked After, are several times more likely to have a statement of special educational needs, to be excluded from school, and to leave school with no qualifications compared with children in the general population.

Baden Powell aims to ensure that our children who are looked after have positive experiences in school and achieve educational success. The designated teacher for children who are looked after is Mrs Laura Nel. Mrs Kelly Parkins is named governor.

Teaching and Learning

Welsh

Welsh is taught throughout the school as a second language and conversational Welsh is encouraged, in each class daily, through 'Helpwr Heddiw'.



Incidental Welsh is also used in the form of greetings, instructions and commands indoors and out.

Religious Education

All children take part in an act of collective worship each day and follow the statutory Religious Education framework.



If parents wish to exclude their children from these activities, they must inform the Headteacher in writing. Children will be provided with alternative educational activities.

Relationships & Sexuality Education (RSE)

- Year 1: Growing and caring for ourselves
- Year 2: Differences
- Year 3: Valuing differences and keeping safe
- Year 4: Growing up – body changes
- Year 5: Puberty and hygiene
- Year 6: Puberty and reproduction

We will, of course, inform you when we arrange these sessions and you will have a chance to view any material we use. You have the right to withdraw your child from these sessions.

We always deal with issues in a sensitive and professional manner, however, if you have any queries then please don't hesitate to contact us.

Our RSE Policy is available on request



Teaching and Learning



Homework

Support your child by:

- Encouraging them to complete the homework tasks that are set.
- Providing a good working space at home – quiet and free from distraction.
- Taking your child to visit the library regularly.
- Discussing the work that your child is doing.
- Homework is put onto Class Dojo each week.

Nursery and Reception	Years 1 to 6
1. Weekly home reader 2. English or Maths tasks when appropriate	1. Home Reader 2. Menu of activities

Please discuss any questions about homework with your child's class teacher.
(policy available on request)

Topic Work

All classes follow a topic for half term. This is shared with parents / carers on the class web pages at the beginning of every half term.



Teaching and Learning

At Baden Powell, we are determined our children will be proficient in literacy and number. To help us achieve that goal we have a phonics, reading and numeracy programmes in place across the school.



Literacy & Numeracy

The approach:

1. Teaching and learning through a co-operative learning style: Pupils work in pairs, and in teams.
2. Grouped by ability within their classes.
3. Literacy & Numeracy every day: There is a daily literacy lesson for Years Reception - Y6.
4. Real texts: We use a wide range of fiction and non-fiction to teach pupils about phonics; spelling and grammar; comprehension and writing.
5. We follow the Welsh Government Skills Framework for Literacy and numeracy teaching to ensure coverage and progression.
6. We use a range of materials to enable children to apply their skills in practical and problem solving contexts.

Nursery programme:

This is focused on improving children's oral language and literacy as well as their cognitive, mathematical, social, personal, creative and physical development.

Reception programme: This is focused on:

- basic language, literacy and numeracy concepts and skills
- a basic knowledge of science and the world around them
- the social skills, self-reliance and confidence needed to succeed in primary school.

As a school, we are continuously developing our teaching methods and learning experiences in line with the Curriculum for Wales and the 6 areas of learning and experience.

Extra Curricular

Thanks to its dedicated staff, Baden Powell offers a programme of out of school hours learning.

Details of which clubs are running will be sent home every term and include: Football, Creative, Eco, Criw Cymraeg and Choir.



Sporting Aims and Provision of Sport

Physical Education is a fun and important part of every child's learning. It develops stamina, strength and encourages children to be aware of and maintain a healthy lifestyle. Children participate in Games, Dance, Gymnastics and Athletics. Older children participate in swimming and outdoor adventure.

Approximately 60 minutes per week is allocated to activities as part of the formal curriculum and in addition there are a variety of after school sport clubs, which last for up to 45 minutes.



School Prospectus / Healthy Schools



School Prospectus

The school's prospectus includes organisational changes and the names of current member of staff. Copies are available from the office for those who wish to receive a copy and it is also accessible on the school website.

Snack and Healthy Schools

The school follows the Healthy schools programme and promotes the health and well-being of all the pupils. The pupils are encouraged to eat a piece of fruit for their morning snack and to drink water regularly.

There are also lessons prepared each year promoting healthy activities within the classroom. During lunch times pupils are encouraged to eat fruit and vegetables and lunch boxes are monitored to ensure that they also promote a healthy option. Parents/carers will be contacted if the food is considered inappropriate and we thank you for your support in this matter.

We ask all parents, carers and children to NOT send any nuts into school to help keep our children with allergies safe. Thank you for your cooperation.



Parent / Carer Information

Visits

Parents are invited to as many functions as possible, such as Christmas Concerts, Sports Days, Open Days and other special events. It is hoped that we create a welcoming atmosphere where you can enjoy all that is good about our school.

All visitors enter via the reception area and must sign in on the electronic system.

Where possible, please make appointments to see staff beforehand as teaching the children and after school clubs must not be disrupted.

We look forward to working with you!

School Dinners

Pupils in Reception to Year 3 are eligible for free meals under the Welsh Government initiative. If you think you are eligible for free school meals, and school grants, please ask Mrs Hamilton for more information.



Volunteers

We are often looking for people to add their names to our list of helpers. If you can help or know someone who would like to then let us know.

(All volunteer positions are subject to a satisfactory DBS – safeguarding check).

Friends of Baden Powell

The Friends meet regularly and support the school in a range of activities. We look forward to meeting with you if you are interested.

Publication Scheme

We try to make the information on our school website as comprehensive as possible. Under the Freedom of Information Act 2001, however, you may also, if you wish, request information in the following areas:

- Governor documents – information published in the Governors Annual Report and in other Governing body documents;
- Pupil and Curriculum – information about policies that relate to pupil and the school curriculum;
- School policies – information about policies that relate to the school in general. To help us process your request quickly clearly mark correspondence 'PUBLICATIONS SCHEME REQUEST' in bold capitals.



School Diary Extracts

September

INSET – Safeguarding, Health & Safety
 INSET – Gobs - School Improvement
 Whole School Assembly – Queen Elizabeth II
 Royal London Ballet meeting
 Year 3 – St Fagans Visit
 Thrive Practitioner Training
 SIG training AoLE Health & Wellbeing
 Mini Cwtch – bus trip – transport topic

October

Life Saving Skills Y5/Y6
 Cardiff Castle Visit - Y6
 Councillor Henshaw visit – Year 5
 Fluoride treatments Nursery – Year 2
 Year 5&6 Transition assembly - Willows
 Parents Evenings
 Shwmae Day – whole school
 Year 5 St Fagans trip
 Year 3 Ballet demonstration for parents
 Harvest Assembly - Food Bank collection & Tremorfa
 Pantry donation
 Year 3 Cosmeston trip

November

Year 5 – 2 weeks swimming course
 Jambori – sending team Cymru on their way with schools across Wales
 Willows transition trip – STEM activities
 Remembrance Day activities

December

Year 4 & Ty Cwtch trip to Techniquet – School 50p fair – community event
 Foundation Years Christmas concerts
 Foundation Years trip to see Santa
 Girls football in Cardiff House of Sport
 Year 1 & 2 Techniquet trip
 Parent/Carer Christmas coffee morning
 PC Chris – mobile phone use – safety talk
 Year 7 awards Willows High School
 Christmas parties for all classes
 Christmas jumper day and dinner
 Whole school carol concert

January

Incredible 5 point scale training for TAs – supporting pupils wellbeing and mental health
 INSET day – Curriculum for Wales training
 Year 6 cycle training
 Y5 Welsh Softball training
 Design to Smile Nursery and Reception
 Upbeat Music – Junior classes
 Y5 Play Together Workshop

February

Tri-Nations Conference – Cardiff University Health & Wellbeing survey – a picture of mental health post pandemic
 Dydd Miwsig Cymru
 Link Governors – school visit
 Y5 Metro Bank visit – careers and finance
 Girls Football – Cardiff City – Bristol
 Y3 & Y5 Sports Day event – Willows High
 Y4 Baseball training – widening opportunities

March

World Book Day celebration – whole school event to raise the profile of reading
 Danescourt Primary School visit
 Howell's Public Speaking Event
 Food Better – cluster project – Cadoxton Primary

April

Kitchen pod installation
 Y6 – Cardiff Blues session – wellbeing project
 INSET day – Ed Psych training
 Y5 – Railway Gardens community project
 Parents coffee morning – Thrive focus/Welsh intro
 Y5 Taster baseball session
 Y3/Y6 Upbeat music – drumming sessions
 Food Safety Course for parents
 Rights Respecting Schools
 Belmont Church – visitors into school assembly
 Y5 Author visit – Holly Rivers

May

King Charles III Coronation garden party
 Y5 Astro Cymru workshop
 Improvement partner review of progress
 Swing installation in middle garden
 Parent Course – Managing Behaviour
 Nursery tooth brushing review by Dental Service
 Football match – Tredegarville Primary*
 Seren a Sbarc day – Activities led by Criw Cymraeg
 Y6 – Royal Navy workshop

June

NSPCC meeting – pupil support – Prevent
 Y6 Start a Heart Workshop
 School cake sale fundraiser
 Foundation Years Sports Days
 Y3 trip to Penarth Pier
 Upbeat Music – Nursery sessions
 School photos
 INSET day – Team Teach – LA training*
 Y6 Willows Transition events
 Y6 St Teilo's transition event
 Ty Cwtch – Barry Island trip
 Y5/6 Llangrannog Residential trip
 Leavers Events



Policies and Information



School Complaints

The Governing Body take all complaints very seriously as we are committed to providing high-quality education. We aim to make the schools complaints procedure easy to follow with three easy steps. The full version of the complaints policy is available from the school

Step 1 – Informal Stage: You must contact the Headteacher of the school first as the vast majority of complaints are resolved at this stage.

Step 2 – Formal stage: All complaints will need to be addressed to Mr Steve Carroll, Chair of Governors at the school in writing where they will be thoroughly investigated and a response made in writing.

Step 3 – School Complaints Committee: If you are unhappy with the investigation you must write to the school and request the Clerk to the Governing Body convenes the Complaints Committee of the Governing Body to review your complaint.

There are other statutory processes for complaints and appeals relating to the curriculum, Additional Learning Needs (ALN), religious worship, admissions, exclusions, staff grievance, teacher capability and staff disciplinary.

Please read our policy for more information

A number of policies are drawn up or revised and accepted by the Governing Body during the year, including:

- Teaching and Learning Policy
- Safeguarding Policy
- Attendance Policy
- Positive Behaviour Policy
- Health & Safety Policy

Who's Who? 2022-2023

Headteacher: Mrs Ceri Gibbon
Deputy Head Teacher: Miss Rachel Letman



Class Teachers & Teaching Assistants	<p>Foundation Years</p> <p>Mrs Hill/Mrs Dagg - Nursery - Mrs Sage Mrs Molloy - Reception – Mrs Khan/Miss Gill Mr Murphy – Year 1 – Miss Lewis Miss Gough/Miss Davies - Year 1/2 - Miss Shanahan Mrs Monteiro/Mrs Chantry - Year 2 – Mrs Parkins Mr Owens/Mrs Richards - Year 3 Mrs Dolan/Mrs Nel - Year 3</p> <p>Junior Years</p> <p>Mr Pritchard- Year 4, Miss S Davies - Year 4 Miss M Davies - Year 5, Mr Booker - Year 5 Mr Davies - Year 6, Mr Green - Year 6</p>
PPA Teachers	Mrs Micklewright, Mrs Plaisted
Ty Cwtch staff	Mrs Atkinson, Miss Paull
Support TAs	Mrs Lock, Miss Paull, Mrs Radford, Mrs Cole, Miss Trubey, Mrs Niersmans, Mrs Robins, Mrs Hutchings, Mrs Lochyear, Ms Matthews, Mrs Chan, Mrs Uphill, Mrs Potter, Miss Rees, Miss Helen
School Support Staff	Mrs R Davies - Finance Officer, Mrs Hamilton - Admin Officer Mr Bazzard, Mr Cole, Mr Seager - Estates Manager
Breakfast/ Midday Supervisors	Mrs Curtis B'Fast, Mrs Rodd B'fast/MDS, Mrs Prosser B'fast MDS, Mrs Hardy MDS, Mrs Smith B'fast/MDS, Mrs Roi MDS, Miss Morton MDS

The school was sad to announce the passing of Estates Manager, Ian Bazzard, and sent condolences to his family. Rest in Peace Mr Bazz.

Estyn

The school was inspected in 2017 and the school had 6 recommendations where improvements were required. The results of the monitoring in Spring 2019 saw us removed from Estyn monitoring



Estyn Report 2017/Estyn Update 2019:

www.estyn.gov.wales/provider/baden-powell-primary-school

The report is also available on the school website.

Our School Improvement Priorities

This year our school improvement plan (SIP) will focus on raising standards and making strong to good progress:

1. Ensure the standard of teaching and learning in mathematics is consistently good and meets the needs of all learners.
2. Further improve learner progress in oracy, in Welsh and English, across the school
3. Further develop community development opportunities
4. Develop a programme of life skill activities for Junior pupils



Community Links



The pupils visited the local area as part of their topics.

Pupils have had sessions with local High Schools as part of the transition process.

Pupils supported the local community and took part in events with the Railways Gardens volunteer team.

The community police visit the school from time to time and are available to support us when the need arises.

The school has supported various charities during the year and has raised money for Children in Need, the Poppy Appeal, Daisy Garland, Cancer Research and Comic Relief.

We had fun celebrating the Coronation of King Charles.

The school continued to offer a wide range of support to families: for example, food donations, clothing bank, home visits, signposting and referrals to external agencies.



**Baden Powell Primary School
Muirton Road,
Tremorfa,
Cardiff
CF24 2SJ
6th November 2023**



Dear Parents / Carers,

Your right to request a meeting with the school's Governing Body

I am writing to you on behalf of the governing body to remind you of the regulations and arrangements to meet with the school Governing Body. The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school Governing Bodies to hold an annual meeting with parents, instead arrangements are now in place to enable parents to request up to 3 meetings in any school year with a Governing Body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting

The parents of at least 10% of the school's registered pupils / parents of 30 registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or Governing Body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school Governing Body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A “school day” means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

**The address for service of a petition requesting a meeting with this school’s Governing Body is:
Chair of Governors,
c/o Baden Powell Primary School, Tremorfa, Cardiff, CF24 2SJ**

**Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government’s website at:
<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutoryguidance/?lang=en>**

Yours sincerely,

**Stu Parsons
Chair of Governors for Baden Powell Primary School**

Cardiff County Council BADEN POWELL EA005 Budget / Outturn Of Expenditure				Outturn Of Expenditure		
2023/24				Date Produced: 		
				Based on Figures at Month: 		
	2022/23 Outturn £'s	Gov Appr Budget £'s	Amended Budget £'s	ACTUAL (To Date) £'s	Addit. Costs (Projected) £'s	Estimated Outturn £'s
EMPLOYEES						
1001*	-	959,239	963,502	0	0	963,502
1002*	-	-	-	0	0	0
1029*	-	-	-	0	0	0
1003*	-	-	-	0	0	0
19136	-	39,375	39,375	0	0	39,375
1005*	-	113,160	113,433	0	0	113,433
1007*	-	-	-	0	0	0
1021*	-	-	-	0	0	0
1022*	-	-	-	0	0	0
1024*	-	323,239	312,982	0	0	312,982
1026*	-	-	-	0	0	0
1027*	-	231,975	211,270	0	0	211,270
1031*	-	-	-	0	0	0
1032*	-	-	-	0	0	0
1033*	-	24,658	21,665	0	0	21,665
1043*	-	-	-	0	0	0
1400*	-	68,714	68,714	0	0	68,714
1501*	-	32,705	32,705	0	0	32,705
1502*	-	-	-	0	0	0
1605*/Other	-	11,235	14,824	0	0	14,824
17901	-	28,000	34,000	0	0	34,000
17902	-	25,000	48,011	0	0	48,011
17904/5	-	-	-	0	0	0
191**	-	13,077	13,002	0	0	13,002
19146	-	-	-	0	0	0
PREMISES COSTS						
20***	-	10,006	10,006	0	0	10,006
20220	-	19,371	19,371	0	0	19,371
2100*	-	43,964	43,964	0	0	43,964
23001	-	23,941	23,941	0	0	23,941
24002	-	5,683	5,683	0	0	5,683
27***	-	57,528	57,528	0	0	57,528
TRANSPORT AND SERVICES						
30***/63***	-	100	100	0	0	100
SUPPLIES AND SERVICES						
40101	-	-	-	0	0	0
40102	-	30,000	30,000	0	0	30,000
40105	-	-	-	0	0	0
40118	-	2,000	2,000	0	0	2,000
40161	-	-	-	0	0	0
44551	-	3,812	3,812	0	0	3,812
47102	-	-	-	0	0	0
410**	-	1,260	1,260	0	0	1,260
43001	-	9,193	9,193	0	0	9,193
44201	-	-	-	0	0	0
450**	-	758	758	0	0	758
45501	-	-	-	0	0	0
46001	-	-	-	0	0	0
46016	-	1,500	1,500	0	0	1,500
46019/46508	-	329	329	0	0	329
	-	-	-	0	0	0
46501	-	3,000	3,000	0	0	3,000
69002	-	-	-	0	0	0
60***	-	18,038	18,038	0	0	18,038
GROSS EXPENDITURE						
	-	2,100,859	2,103,965	-	-	2,103,965
LESS INCOME:						
7****	0	0	0	0	0	0
8****	0	(370,651)	(411,736)	0	0	(411,736)
81000	0	0	0	0	0	0
89002/73036	0	0	0	0	0	0
85451	0	0	0	0	0	0
GROSS INCOME						
	0	(370,651)	(411,736)	0	0	(411,736)
NET EXPENDITURE						
	-	1,730,208	1,692,229	-	-	1,692,229
49981/49982	0	42,820	80,799			
PROJECTED OUTTURN						
						1,773,028
TOTAL UNINVESTED FUNDS						
	-	1,773,028	1,773,028			1,773,028