

# Baden Powell Governing Body

## Report to Parents

2019 – 2020



**Chair of Governors**

Mr Steve Carroll

**Vice Chair**

Mr Stuart Parsons

**Acting Headteacher**

Mrs Ceri Gibbon

At Baden Powell Primary School, our aim is for all learners to be active, interested and increasingly independent. We aim to provide a curriculum that is engaging and challenging, enabling learners to achieve their full potential. Our goal is for our community to feel safe, be resilient and respectful, and well prepared for the future.

**The governing body of Baden Powell Primary School would like to present their annual summary report. The report covers the academic year 2019 - 2020.**

On behalf of the Governing Body, I am pleased to present the 2019/20 Governors Report to parents. As I wrote out the term 'twenty-nineteen' and 'twenty-twenty', I automatically felt a shift in how those two years 'feel'. Twenty-Nineteen represents that marking of another year, where we look to steadily build and improve on a previous year. Twenty-Twenty is the year that became more than just a number, it is the year etched in our collective consciousness, a year that brought change and challenge everywhere and to everyone.

Education was one of the key areas of life most disrupted and challenged by Covid restrictions. Almost overnight the model of education we had known for a century stopped in its tracks. Pupils were sent home, Teachers were isolated from their year groups and classrooms fell silent. I don't think we can underestimate the challenge this presented to Senior Leadership. Amid a barrage of Health & Safety guidance being updated daily, with the wellbeing of themselves and the whole school community to consider, they had to introduce a whole new way of how education was delivered.

And of course, this new way of educating children could not have been delivered without you, our parents and carers. As part of the quickly mobilised army of Home Schoolers, you too found yourselves in a changed world and having to learn new skills under pressure. As Governors we immediately switched our meetings online and were kept fully informed of the school's efforts to provide IT, deliver meals and give support across the community. We were proud to witness the commitment and flexibility of staff and heartened to see how this enabled parents to build a home-schooling partnership with the right technology, curriculum materials and professional guidance.

Standard external assessments did not take place in 2020. However, the school continued to work towards the priorities of the School Improvement Plan and undertook their own internal assessments. As we were able to safely welcome children back in the Summer Term, literacy and reading were identified as a key area where efforts should be focused. A concentrated literacy programme is now being developed across The Foundation Phase and Key Stage 2. Governors have been kept fully informed of the progress already being made and we look forward to following developments into 21/22.

Looking further ahead, two wider developments must be mentioned. Firstly, as you are probably aware, plans to move Baden Powell to a new build shared site with Willows High have changed. New proposals are currently being prepared by the Council, but it has been confirmed Baden Powell will now remain on its current site. The second future development is the long-planned national changes to education across Wales. Despite the disruption to the last academic year, the timeline to launch the new Curriculum is still in place to start in 2022. The School has already made good progress in preparing for this

change and as Governors we have now set up processes for us to have closer connections to understand and support how the School delivers the new Curriculum

So out of the disruption, as Governors we look to learn to lessons and build for the future. Although Governors were behind the new build proposals, now we are to remain where we are, we are looking at the best way to utilise the unique spaces the current building provides. We are blessed with a large enclosed outdoor area and we want to provide funding to improve this, outdoor learning being a key area for the new curriculum. We also want to see the school build on the digital learning that became key over the last year, again a key part of delivering the new curriculum.

I am confident that Baden Powell has the commitment of every member of staff, and with the support of parents and carers, remains the best place it can be in providing for every child's wellbeing and learning.

Steve Carroll,

Baden Powell Primary School, Chair of Governors

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## Governors

### **Chair of Governors**

Mr Steve Carroll

### **Vice Chair**

Mr Stuart Parsons

### **Local Authority Governors**

Mrs Jane Henshaw, Mr Stuart Parsons, Reverend Gill Dallow, Mr Michael Smith (2017 – January 2021), Vacancy

### **Community Governors**

Mr Steve Carroll

Mr Geraint Probert

Mr Ian Whittaker

Mrs Jane Morris

### **Staff Governors**

Miss Steph Davies, Miss Rachel Letman, Mrs Kelly Parkins

### **Parent Governors**

Miss Emmajayne Skinner, Mrs Joanne Robinson, Mrs Natasha Williams, Mrs Jenny Ashton, Miss Cally Shanahan

### **Headteacher**

Mrs Ceri Gibbon (Acting HT)

### **Clerk to the Governors**

Mrs Anne Cullen

## Governing Body Functions

Regular meetings were held in 2019-2020 with the full Governing Body and sub-committees. These meetings moved online once lockdown was announced. In every full meeting, the governors received a written report from the Acting Head teacher about the school and its work. Additional reports were sent during periods of lockdown and periods when school was closed to face-to-face learning.

The minutes of all of these meetings are available in the school to anyone who wishes to read them.

The governors have actively assisted and supported the school.

The Chair of Governors and Clerk can be contacted via the School Office.

## School Details

The school is an English medium primary school accommodating 3-11 year old pupils living within the area of Tremorfa and Splott. Occasionally pupils are admitted from outside the area. The school has 360 pupils on roll. All pupils come from a non-Welsh speaking background.



The school has a single storey building, containing the Nursery, the Foundation Phase and Key Stage 2.



## School Address

Baden Powell Primary School  
Muirton Road,  
Tremorfa,  
Cardiff.  
CF24 2SJ.  
Tel: 029 20461894  
E- mail: badenpowellprm@cardiff.gov.uk

## Term Dates

In addition to the closures below, we also close for Inset days which are teacher training days. We will confirm closure dates to all parents and carers via newsletters and Class Dojo. (Subject to Covid-19 restrictions)



### Autumn Term

Starts: Monday 01/09/2020 (Mon/Tues Preparation days)  
Half term: Monday 26/10/2020 - Friday 30/10/2020  
Ends: Friday 18/12/2020

### Spring Term

Starts: Monday 05/01/2021  
Half term: Monday 15/02/2021 - Friday 19/02/2021  
Ends: Friday 26/03/2021

### Summer Term

Starts: Monday 12/04/2021  
Half term: Monday 31/05/2021 - Friday 04/06/2021  
Ends: Tuesday 20/07/2021

## School Times (Restricted due to Covid – 19)

**Foundation Phase:** 9.00am – 12.15pm – 1.25pm – 3pm

**Key Stage 2:** 8:55am-12.15pm – 1.05pm - 3.05pm

**Foundations Phase Lunch :** 12.40pm **Key Stage 2 Lunch :** 12.15pm

**Morning break** 10.40-11.00am

## Admissions

Baden Powell Primary School is a non-selective Local Authority (LA) maintained County Primary School. It has children ranging in age from 3-11 years, which includes nursery provision.



The admission of children to Baden Powell Primary School is in accordance with LA's regulations:

- Children are admitted at the beginning of the school year in which they reach the age of 5. (i.e. they are admitted in September if they will become 5 by the following August).
  
- Children start morning/afternoon nursery the academic year (September) after their third birthday. We accept children in the term following their third birthday (rising threes).

For any new admissions to the school the LA procedure must be followed.

**Please visit the Cardiff Council Website for the full admissions policy. [www.cardiff.gov.uk](http://www.cardiff.gov.uk)**

### **Pupils with Disabilities**

The school's Admissions Policy does not discriminate against disabled children.

Anyone can apply for their child to be admitted to our school and places are allocated according to LA policy.





## Home School Agreement



**A signed copy is to be kept for all children in the office.**

### **The responsibilities of the school:**

#### **We will:**

- Teach your child to develop a positive attitude to one another, regardless of gender, race, culture, belief, values, age and need;
- care for your child's safety and happiness by providing a secure and happy learning environment;
- provide a challenging, broad and balanced curriculum that will meet your child's individual needs and enable your child to achieve his/her full potential;
- set homework to extend the curriculum and provide an opportunity for independent learning;
- encourage high standards of work and behaviour and a respect for others and the school environment;
- keep you informed of your child's progress through annual written reports, parent meetings and letters;
- keep you informed about general school activities through regular newsletters;
- be welcoming at all times, and offer opportunities for you to become involved in the daily life of the school; and
- promote an awareness of the local community and your child's part in it.

### **The responsibilities of parents/carers:**

#### **I will:**

- make sure that my child attends school regularly, arrives on time (8.55/9.00), is properly equipped and in uniform;
- ensure my child has P.E. kit on appropriate days and removes all jewellery;
- notify the school by telephone or letter if my child is absent;
- let school know if there are any problems or concerns that might affect my child's work or behaviour;
- support the school's behaviour policy and encourage high standards of behaviour;
- put aside quiet times to share books and read regularly with my child;
- encourage my child to look after the school reading books and return as requested;
- encourage my child to complete all home-school tasks;
- attend parent meetings to find out about my child's progress; and work in partnership with the teacher.

### **The responsibilities of pupils:**

#### **I will:**

- work hard and listen carefully to instructions;
- come to school regularly and on time;
- Follow the school rules;

Signed Mrs Gibbon (Parent sig) \_\_\_\_\_ Parent of \_\_\_\_\_

Child sig \_\_\_\_\_

## Attendance and Punctuality (Restricted during Covid-19 Pandemic)



We take this matter very seriously at Baden Powell Primary. Each year we report to the Welsh Government the number of unauthorised absences and the percentage of attendances. Each individual child's attendance figures shall be reported at the end of each academic year and we also report the school's attendance in our newsletters.

Registers are closed at 9:30 each morning and at 1:30 each afternoon, which means that if your child arrives after these times they are considered **absent**. It is very important that children arrive on time for school. A child arriving late disrupts his / her continuity of learning and also, the learning of others in class. Late marks are also recorded. Please ensure your child attends school on time. The school will contact parents of children who regularly arrive late.

In the case of absence due to illness, the school must be informed on the first day of absence, by 9.30am in order for us to record the absence as authorised. This should be done by letter, telephone or in person. We are unable to accept a message from another child. Where the absence or lateness is due to medical appointments the school must be informed beforehand. If no message is received by 9.30am on the first day of absence, the school will contact the parent/guardian of the child.

Fortnightly meetings are held with school leadership staff and the school attendance officer (SAO). Individual absences are scrutinised and parents/guardians will be contacted to ascertain reasons for any poor attendance and/or punctuality. If you have to book a holiday during term time, please fill in a holiday request form. These are available from the main office. If your child's attendance is over 92% on your return there will be no fine issued (Max 10 school days).

We ask all parents and carers to support us by sending your child to school every day. Not only does it help them to learn, it develops their social and interaction skills and makes our school a better place to be.

Baden Powell School Attendance								
Year	2013	2014	2015	2016	2017	2018	2019	2020
%	92.6	92.9	93.5	94.2	93.8	93.0	93.5	Covid 19

## Useful Information

### School Organisation

We currently have 2 classes in all year groups.



### School Uniform

We ask all children to wear clean, **school uniform every day**, unless advertised as a non uniform day or VIP day. Some items can be purchased from school.

- Please note jewellery is not to be worn. (we only allow **stud** earrings for health and safety reasons).
- Please put your child's name on **all** uniform and kit.

### All Children

Blue or white polo shirt  
Navy sweatshirt or cardigan preferably with school badge  
Navy/black/grey skirt or trousers  
White/grey/ black/navy tights or socks  
Appropriate plain, flat, black footwear

### Summer Option

Blue / white check dress  
Navy/black/grey shorts  
Appropriate closed toe flat sandals

### PE Kit

Shorts/joggers & t-shirt



# Useful Information



## Equality and Inclusion

The school has clear policies in place and is committed to providing equality and an inclusive education.

All children have access to all activities and support is available to ensure this. We encourage respect within school and the wider community.

*Please read our policies to find out more.*

## Charging and Remissions

As part of our approach to teaching we try to link projects with educational visits. We have to ask for voluntary contributions from parents to cover the cost of these visits.

We always attempt to find ways of keeping these costs to a minimum, but if there are insufficient funds then trips may have to be cancelled.

*Please read our policy to find out more.*

## Safeguarding Arrangements

Children may disclose information to staff regarding problems with their home or personal life. All staff are instructed to inform the Headteacher who is the Child Protection Officer or in their absence the Deputy Child Protection Officer, immediately. Mr Ian Whittaker is the Safeguarding Governor.

**The Headteacher may seek advice from Children's Services.**

**Please** read our policies to find out more.

## Pastoral care

Class teachers are responsible for the children in their class. The Headteacher has overall responsibility for the pastoral care and the class teacher refers matters of serious concern to the Headteacher or in their absence the Deputy Headteacher.

## School Relationships

Pupils are expected to conduct themselves in a way which demonstrates their respect for others and their concern to uphold the good name of the school. To achieve this we require your full support. We have a policy statement on behaviour as well as strategies for dealing with bullying. As stated in the Safe Guarding Children Act 2004:

*'Teachers at school are allowed to use reasonable force to control or restrain pupils under certain circumstances. Other staff may also do so, in the same way as teachers, provided they have been authorised by the Headteacher to have control or charge of pupils.'*

**Please come and see us immediately if you have any concerns.**

## Health & Safety



### Building Security

We want to ensure that everyone in Baden Powell Primary School is kept safe and secure at all times.

Any health and safety concerns are to be reported to the Headteacher, deputy head or estate manager.

- Cars – restricted between 8.30 and 3.15pm (exemptions for the disabled)
- Dogs are not allowed on the school premises, unless with prior consent
- All visitors must enter via reception and sign in and out
- A daily health and safety inspection is carried out by the estate manager
- The Governing Body Health and Safety committee meet termly
- At break times staff monitor the children to ensure their safety
- We are a non-smoking site, this includes e-cigarettes
- The site is monitored by CCTV cameras 24 hours a day

### First Aid

There are designated first aiders for each building. First aid kits are placed at strategic points around the school. Should any issues arise that cause us concern, we will contact you. Having the correct emergency contact details are vital for this – please ensure you inform us if you change your number.

If a child has a bang to the head and/or they are feeling dizzy/have a headache, as a precaution, we will ring and inform parents/guardians.

Any accident that requires treatment will be recorded in our accident book and a record kept in the school office.

### Medicines – administration in school

When children are well enough to come to school but have to finish a course of medicine, please ask your doctor if he/she can prescribe a medicine which can be taken completely at home and not brought to school.

Any medicine sent to school must be handed into the school office and the parent/guardian must complete a consent form which will detail when the dosage.

## Toilet Facilities



### Nursery

Children have access to toilets in the Nursery block.  
These are cleaned before each session.

### Foundation Phase

Children have access to two sets of toilets in Foundation Phase.  
These are cleaned during and at the end of the day.

### Key Stage 2

Children have access to two sets of toilets in the Key Stage 2 building. These are cleaned during and at the end of each day.



Children are expected to wash their hands and hand dryers are provided in each toilet block.

Hand sanitiser units are located inside each toilet block.

### Diarrhoea and Vomiting

Any child who has diarrhoea or vomiting in school will be sent home.  
Children must not return to school until they have been symptom free for 48 hours.



## Additional Learning Needs



### Additional Learning Needs (ALN)

The progress of each child is carefully monitored and assessed. Where the progress of an individual child is giving cause for concern the parents will be informed.

The school's ALN policy is available to all parents and outlines the school's procedures for children with additional learning needs.

The school's acting Additional Needs Coordinator (ALNCo) is the Mrs Lisa Hill. Mrs Natasha Williams is the named governor.

Those children that are placed on the school's ALN database will receive individual development plans (IDP). IDP's are reviewed by the class teacher, ALNCo, children and parents on a termly basis.

SNAP Cymru provides information, advice and support for parents of children with additional learning needs.

**Contact details - 08451203730 [www.snapcymru.org](http://www.snapcymru.org)**

### More Able and Talented (MAT)

The school has a More Able and Talented policy. Working with the LEA, the school aims to provide additional opportunities for those children that are displaying a particular talent or ability in individual areas.

A list is maintained and used to identify children that are more able or talented.

### Children who are Looked After (CLA)

Children who are Looked After, are several times more likely to have a statement of special educational needs, to be excluded from school, and to leave school with no qualifications compared with children in the general population.

Baden Powell aims to ensure that our children who are looked after have positive experiences in school and achieve educational success. The designated teacher for children who are looked after is Mrs Sian Chantry. Miss Kelly Parkins is named governor.

## Teaching and Learning

### Welsh

Welsh is taught throughout the school as a second language and conversational Welsh is encouraged, in each class daily, through 'Helpwr Heddiw'.



Incidental Welsh is also used in the form of greetings, instructions and commands indoors and out.

### Religious Education

All children take part in an act of collective worship each day and follow the statutory Religious Education framework.



If parents wish to exclude their children from these activities, they must inform the Headteacher in writing. Children will be provided with alternative educational activities.

### Sex and Relationships Education

- Year 1: Growing and caring for ourselves
- Year 2: Differences – boys and girls
- Year 3: Valuing differences and keeping safe
- Year 4: Growing up – body changes
- Year 5: Puberty and hygiene
- Year 6: Puberty and reproduction

We will, of course, inform you when we arrange these sessions and you will have a chance to view any material we use. You have the right to withdraw your child from these sessions.

We always deal with issues in a sensitive and professional manner, however, if you have any queries then please don't hesitate to contact us.

*Our Personal Development and Relationships Education Policy is available on request*



## Teaching and Learning



### Homework

Support your child by:

- Encouraging them to complete the homework tasks that are set.
- Providing a good working space at home – quiet and free from distraction.
- Taking your child to visit the library regularly.
- Discussing the work that your child is doing.
- Homework is put onto Class Dojo each week.

<b>Nursery and Reception</b>	<b>Years 1 to 6</b>
1. Weekly home reader  2. English or Maths tasks when appropriate	1. Home Reader  2. Menu of activities

**Please discuss any questions about homework with your child's class teacher.**  
(policy available on request)

### Topic Work

All classes follow a topic for half term. This is shared with parents / carers on the class web pages at the beginning of every half term.



## Teaching and Learning



At Baden Powell, we are determined our children will be proficient in literacy and number. To help us achieve that goal we have a phonics, reading and numeracy programmes in place across the school.

### Literacy & Numeracy

The approach:

1. Teaching and learning through a co-operative learning style: Pupils work in pairs, and in teams.
2. Grouped by ability within their classes.
3. Literacy & Numeracy every day: There is a daily literacy lesson for Years Reception - Y6.
4. Real texts: We use a wide range of fiction and non-fiction to teach pupils about phonics; spelling and grammar; comprehension and writing.
5. We follow the Welsh Government Skills Framework for Literacy and numeracy teaching to ensure coverage and progression.
6. Badger Maths: We use Badger Maths to enable children to apply their skills in practical and problem solving contexts.

### Nursery programme:

This is focused on improving children's oral language and literacy as well as their cognitive, mathematical, social, personal, creative and physical development.

Reception programme: This is focused on:

- basic language, literacy and numeracy concepts and skills
- a basic knowledge of science and the world around them
- the social skills, self-reliance and confidence needed to succeed in primary school.

**The Foundation Phase is the curriculum for 3-7 year olds. Children learn through play, outdoor learning and 'hands on' activities.**

**Key Stage 2 (KS2) is the curriculum for 7-11 year olds.**

**As a school we are trialling new methods in line with the Curriculum for Wales and the 6 areas of learning and experience.**

## Extra Curricular

During the Covid – 19 Pandemic, we are working in-line with Government Guidance which has restricted extra-curricular activities and use of space in the school.



Thanks to its dedicated staff, Baden Powell offers a programme of out of school hours learning.

Details of which clubs are running will be sent home every term.



## Sporting Aims and Provision of Sport

Physical Education is a fun and important part of every child's learning. It develops stamina, strength and encourages children to be aware of and maintain a healthy lifestyle. Children participate in Games, Dance, Gymnastics and Athletics. Older children participate in swimming and outdoor adventure.

Approximately 60 minutes per week is allocated to activities as part of the formal curriculum and in addition there are a variety of after school sport clubs, which last for up to 1 hour. KS2 pupils also participate in the daily '15 mins of fitness' where they participate in running, yoga, dance and Zumba sessions.



## School Prospectus / Healthy Schools



### School Prospectus

The school's prospectus includes organisational changes and the names of current member of staff. Copies are available from the office for those who wish to receive a copy and it is also accessible on the school website.

### Snack and Healthy Schools

The school follows the Healthy schools programme and promotes the health and well-being of all the pupils. The pupils are encouraged to eat a piece of fruit for their morning snack and to drink water regularly.

There are also lessons prepared each year promoting healthy activities within the classroom. During lunch times pupils are encouraged to eat fruit and vegetables and lunch boxes are monitored to ensure that they also promote a healthy option. Parents/carers will be contacted if the food is considered inappropriate and we thank you for your support in this matter.

**We ask all parents, carers and children to NOT send nuts into school to help keep our children with allergies safe. Thank you for your cooperation.**



## Parent/ Carer Information

All subject to (Covid-19 restrictions)

### Parent Visits

Parents are invited to as many functions as possible, such as Christmas Concerts, Sports Days, Open Days and other special events. It is hoped that we create a welcoming atmosphere where you can enjoy all that is good about our school.

**All visitors enter via the reception area and must sign in on the electronic system.**

Where possible, please make appointments to see staff beforehand as teaching the children and after school clubs must not be disrupted.

We look forward to working with you!

### School Dinners

If you think you are eligible for free school meals, please ask Mrs Hamilton for more information.



### Volunteers

We are often looking for people to add their names to our list of helpers. If you can help or know someone who would like to then let us know.

(All volunteer positions are subject to a satisfactory DBS – safeguarding check).

### Friends of Baden Powell

The Friends meet regularly and support the school in a range of activities. We look forward to meeting with you if you are interested.

### Publication Scheme

We try to make the information on our school website as comprehensive as possible. Under the Freedom of Information Act 2001, however, you may also, if you wish, request information in the following areas:

- Governor documents – information published in the Governors Annual Report and in other Governing body documents;
- Pupil and Curriculum – information about policies that relate to pupil and the school curriculum;
- School policies – information about policies that relate to the school in general. To help us process your request quickly clearly mark correspondence 'PUBLICATIONS SCHEME REQUEST' in bold capitals.



## Policies and Information



### School Complaints

The Governing Body take all complaints very seriously as we are committed to providing high-quality education. We aim to make the schools complaints procedure easy to follow with three easy steps. The full version of the complaints policy is available from the school

**Step 1 – Informal Stage:** You must contact the Headteacher of the school first as the vast majority of complaints are resolved at this stage.

**Step 2 – Formal stage:** All complaints will need to be addressed to Mr Steve Carroll, Chair of Governors at the school in writing where they will be thoroughly investigated and a response made in writing.

**Step 3 – School Complaints Committee:** If you are unhappy with the investigation you must write to the school and request the Clerk to the Governing Body convenes the Complaints Committee of the Governing Body to review your complaint.

There are other statutory processes for complaints and appeals relating to the curriculum, Additional Learning Needs (ALN), religious worship, admissions, exclusions, staff grievance, teacher capability and staff disciplinary.

### ***Please read our policy for more information***

A number of policies are drawn up or revised and accepted by the Governing Body during the year, including:

- Teaching and Learning Policy
- Safeguarding Policy
- Attendance Policy
- Positive Behaviour Policy
- Health & Safety Policy

## Who's Who?

**Acting Headteacher:** Mrs Ceri Gibbon  
**Acting Deputy Head Teacher:** Miss Rachel Letman



<b>Class Teachers &amp; Teaching Assistants</b>	<p><b>Foundation Phase</b>                  Mrs Hill - Nursery - Mrs Sage                  Miss Morris - Reception - Mrs Niersmans                  Miss Molloy - Reception – Miss C Lewis                  Mr Pritchard - Year 1 - Mrs Uphill                  Miss Gough - Year 1 – Mrs Khan/Miss Gill                  Mrs Monteiro/Mrs Chantry - Year 2 – Miss Parkins                  Miss Howard - Year 2 – Mrs Cole/Miss Trubey</p> <p><b>Key Stage 2</b>                  Miss Letman/Mrs Dolan - Year 3, Mr Murphy - Year 3                  Mr Davies- Year 4, Miss S Davies - Year 4                  Miss M Davies - Year 5, Mr Booker - Year 5                  Mr Owens - Year 6, Mr Green - Year 6</p>
<b>PPA Teachers</b>	Mrs Micklewright, Mrs Plaisted, Mrs Nel
<b>Parent Engagement Teacher</b>	Miss Trubey (Covid – 19 Restrictions)
<b>Ty Cwtch staff</b>	Miss Atkinson, Mrs Mapstone
<b>Support TAs</b>	Mrs Lock, Miss Paull, Mrs Radford, Miss Lewis
<b>School Support Staff</b>	Mrs R Davies - Finance Officer, Mrs Hamilton - Admin Officer Mr Bazzard - Estates Manager
<b>Breakfast/ Midday Supervisors</b>	Mrs Curtis B'Fast, Mrs Rodd B'fast/MDS, Mrs Prosser B'fast MDS, Mrs Hardy MDS, Mrs Allen B'Fast/MDS, Mrs Smith B'fast/MDS, Mrs Roi MDS, Miss Morton MDS Covid-19 Restrictions

## End of Year Results

No data due to Covid 19 restrictions and lockdown



## Estyn

The school was inspected in 2017 and the school had 6 recommendations where improvements were required. The results of the monitoring in Spring 2019 saw us removed from Estyn monitoring



Estyn Report 2017/Estyn Update 2019:

[www.estyn.gov.wales/provider/baden-powell-primary-school](http://www.estyn.gov.wales/provider/baden-powell-primary-school)

The report is also available on the school website.

## Our School Improvement Priorities

This year our school improvement plan (SIP) will focus on raising standards and making strong to good progress:



1. Improve the quality of teaching
2. Effectively develop and support pupil and staff wellbeing
3. Improve the standard of reading in all year groups
4. Provide a safe and effective working environment

## Community Links (Subject to Covid – 19 Restrictions)



The pupils visited the local area as part of their topics.

Pupils have had online sessions with local High Schools as part of the transition process.

The community police visit the school from time to time and are available to support us when the need arises.

The school has supported various charities during the year and has raised money for Children in Need, the Poppy Appeal and Comic Relief.

The school was recently recognised in an article on Wales Online for its work to support families throughout the pandemic:

<https://www.walesonline.co.uk/news/education/heads-describhow-schools-supporting-19649952>

- The school has been shortlisted for Community Support award, as a result of the wide range of support it has given to families during the Covid-19 Pandemic. For example, food donations, clothing bank, home visits, signposting and referrals.

## School Finance



CARDIFF COUNCIL/GYNGOR CAERDYDD				
SCHOOLS OUTTURN OF EXPENDITURE/CANLYNIAD GWARIANT YSGOLION 2019-2020				
Governing Body/Corff Llywodraethu of: <b>Baden Powell Primary School</b>				
	Governor Approved Budget/Cyllideb a Gymeradwywyd gan y Llywodraethwyr	£	Actual Expenditure/ Gwariant Cyflawnedig	£
<b>Staffing costs/Costau Staff</b>				
Teaching Costs/Costau Addysgu	984,634		1,000,994	
Special Needs Teachers/Athrawon Anghenion Arbennig	0		35,785	
Teachers for statemented pupils/Athrawon ar gyfer disgyblion sy'n destun datganiad	0		0	
Short Term Supply/Llanw Byr Dymor	0		5,712	
Long Term Supply/Llanw Hir Dymor	37,471		72,207	
Special Needs Support Staff/Staff Cymorth Anghenion Arbennig	111,266		117,935	
Nursery Assts/ Teachers Aides / Adult Helpers/Cynorthwyyr Meithrinfa/ Cymhorthion Athrawon / Cynorthwyyr	298,663		309,749	
Foreign Language Assistants/Cynorthwyyr Ieithoedd Tramor	0		0	
Technicians/Technegwyr	0		0	
Mid Day Supervisors/Gorychwylwyr Canol Dydd	21,802		20,615	
Library Staff / Attend Officer/Staff Llyfrgell / Swyddog Presenoldeb	0		0	
Administrative Staff/Staff Gweinyddol	56,420		55,767	
Non teaching supply costs/Costau llanw staff heb fod yn athrawon	0		0	
Training Costs/Costau hyfforddi	41,698		30,417	
Other Staff Costs/Costau staff eraill	34,396		64,299	
Performance Management/Rheoli Perfformiad	0		0	
<b>Total Staffing Costs/Cyfanswm Costau Staff</b>		<b>1,586,350</b>		<b>1,713,481</b>
<b>Premises Related Costs/Costau Eiddo</b>				
Caretaking , Domestic & Grounds Staff/Staff Gofalwyr , Domestic & Staff y Tir	39,644		35,043	
Cleaning Costs/Costau Glanhau	50,914		51,258	
Energy Costs/Costau Ynni	24,273		24,927	
Rates/Cyfraddau	23,539		23,539	
Repairs and Maintenance/Atgyweiriadau a Chynhaliadau	24,840		46,932	
Water/Dŵr	4,300		4,860	
<b>Total Premises Related Costs/Cyfanswm Costau Eiddo</b>		<b>167,510</b>		<b>186,558</b>
<b>Transport Costs/Costau Cludiant</b>				
Pupil Transport Costs/Costau Cludiant Disgyblion	0		0	
Staff Transport Costs/Costau Cludiant Staff	150		0	
Vehicle Costs/Costau Cerbydau	0		0	
<b>Total Transport Costs/Cyfanswm Costau Cludiant</b>		<b>150</b>		<b>0</b>
<b>Supplies and Services/Cyflenwadau a Gwasanaethau</b>				
Teaching Materials/Adnoddau Addysgu	#REF!		#REF!	
Equipment, Furniture, Materials & music tuition/Offer, Dodrefn, Deunyddiau a hyfforddiant cerddoriaeth	#REF!		#REF!	
Library Books & Materials/Llyfrau a Deunyddiau Llyfrgell	0		0	
Catering Costs/Costau Arlwyio	2,300		1,325	
Unallocated / Savings to be found/Arian heb ei ddsbarthu / Cynllion	5,347		0	
Communications Equipment and Services/Offer a Gwasanaethau Cyfathrebu	17,605		18,003	
Consultants Fees/Ffioedd Ymgynghorwyr	0		0	
Examinations Fees/Ffioedd Arholiadau	0		0	
Games & School Activities/Gemau a Gweithgareddau Ysgol	3,000		2,391	
Clerk to Governing Body/Clerc y Corff Llywodraethu	0		1,903	
Other office costs/Costau swyddfa eraill	238		22,134	
Printing & Stationery/Argraffu a Deunydd Ysgrifennu	8,500		8,495	
Pupil Exclusions/Gwaharddiadau Disgyblion	0		0	
Subsistence and expenses/Cynhaliadau a threuliau	6,000		19,115	
<b>Total Supplies and Services/Cyfanswm Cyflenwadau a Gwasanaethau</b>		<b>#REF!</b>		<b>#REF!</b>
<b>Central Services/Gwasanaethau Canolog</b>				
School Meals/Prydau Ysgol	41,770		41,770	
Service Level Agreements/Trefniadau Lefel Gwasanaeth	47,010		59,248	
<b>Total for Central Services/Cyfanswm ar gyfer Gwasanaethau Canolog</b>		<b>88,780</b>		<b>101,018</b>



**Baden Powell Primary School**  
Muirton Road,  
Tremorfa,  
Cardiff  
CF24 2SJ  
29 April 2021



**Dear Parents / Carers,**

### **Your right to request a meeting with the school's Governing Body**

**I am writing to you on behalf of the governing body to remind you of the regulations and arrangements to meet with the school Governing Body. The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school Governing Bodies to hold an annual meeting with parents, instead arrangements are now in place to enable parents to request up to 3 meetings in any school year with a Governing Body, on matters which are of concern to them.**

**If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:**

#### **1. Parents will need to raise a petition in support of holding a meeting**

**The parents of at least 10% of the school's registered pupils / parents of 30 registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.**

#### **2. The meeting must be called to discuss matters which affect the school**

**The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or Governing Body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.**

#### **3. A maximum of 3 meetings can be held during the school year**

**The law allows parents to use their rights to request up to 3 meetings with a school Governing Body during the school year.**

#### **4. There must be at least 25 school days left in the school year**

**The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A “school day” means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.**

**The address for service of a petition requesting a meeting with this school’s Governing Body is:**

**Chair of Governors,  
c/o Baden Powell Primary School, Tremorfa, Cardiff, CF24 2SJ**

**Further advice on how parents may go about requesting a meeting with a governing body is**

**available on the Welsh Government’s website at:**

**<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutoryguidance/?lang=en>**

**Yours sincerely,**

**Steve Carroll  
Chair of Governors for Baden Powell Primary School**